

**INDUCTION COURSE NO.1 / 2013: INVITATION TO DELIVER A TALK**

MUHAIDEEN ABDUL KADER BIN MOHD IKBAL <muhaideen@iium.edu.my> Jan 25 (4 days ago)

to 42mkh.goldsand, me, FAZIDAH, DHARMA, AZLIEN

السلام عليكم ورحمة الله وبركاته

Y. Bhg. Tan Sri Prof. Dr. Mohd. Kamal Hassan,

HRD of MSD will be organising Induction Course No.1/2013 for Professional & Management Group [In Campus] from 5 - 7 February 2013.

In this regard, we have the pleasure to invite Y. Bhg. Prof. to deliver a talk as detailed below:

**Topic** : *IIUM Philosophy, Vision, and Mission*  
**Target Group** : Professional & Management Group - Participants of Induction Course No. 1/2013  
**Date** : **24 Rabi'ulAwwal 1434H / 5 February 2013 (Tuesday)**  
**Time** : **8.45 a.m. – 9.45 a.m.**  
**Venue** : **Conference Room, RMC, IIUM Gombak**  
**Programme Schedule** : As attached  
**Participants List** : As attached  
**Expectation** : The participants have been working with IIUM for at least a year. The Induction Course is a compulsory programme which is also part of the requirement to be confirmed in service. From this session, participants are expected to have a **clear understanding on the philosophy, vision, and mission of IIUM**. This will enable them to work hand in hand with the rest of the community to achieve the noble vision and mission of the University.  
**Presentation Slides** : We highly appreciate to receive **soft copy of the presentation slides / notes two (2) days before the talk**. Alternatively, we may also distribute the notes after the talk has been delivered.  
**Questions for Quiz** : **At the end of the Induction Course** the participants will have to sit for a **Graduation Quiz (prepared by secretariat)**. Hence, we highly appreciate to receive **one (1) or two (2) or more questions (objective / subjective) two (2) days before the talk OR immediately after the talk together with the answer script**.

May Allah guide and make it easy

Kindly contact us for further assistance:

Brodeen :- ext.: 4969, email: [muhaideen@iium.edu.my](mailto:muhaideen@iium.edu.my)

Azlien :- ext.: 3977, email: [azlien@iium.edu.my](mailto:azlien@iium.edu.my)

Dharma :- ext.: 3971, email: [dharma@iium.edu.my](mailto:dharma@iium.edu.my)

Jazakumullah Khairan Kathira.

**FAZIDAH HJ. BAKHTIAR**

Director

Human Resource Development

Management Services Division

International Islamic University Malaysia

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COMPOSE

CCTV - GASS Security - www.gasssecurity.com - D1 DVR, Smart Search, Internet, Smartphone view, email Alert ...

Inbox (15)

Starred

Important

Sent Mail

Drafts (12)



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IIUM PRINTING

International Islamic

Wan Arjunaidi

AKRAM M Z M KH...

fwcii2013

HAZIZAN B. MD. N...

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mkhasean

INDUCTION COURSE NO.1 / 2013: INVITATION TO DELIVER A TALK

Inbox x

**MUHAIDEEN ABDUL KADER BIN MOHD IKBAL** <muhaideen@iiu.edu.my>  
to 42mkh.goldsand, me, FAZIDAH, DHARMA, AZLIEN

Jan 25 (4 days ago)

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

السلام عليكم ورحمة الله وبركاته

Y. Bhg. Tan Sri Prof. Dr. Mohd. Kamal Hassan,

HRD of MSD will be organising Induction Course No.1/2013 for Professional &amp; Management Group [In Campus] from 5 - 7 February 2013.

In this regard, we have the pleasure to invite Y. Bhg. Prof. to deliver a talk as detailed below:

# PROGRAMME SCHEDULE

## INDUCTION COURSE No. 1 / 2013 – IN CAMPUS ( P&M GROUP )

5 - 7 February 2013

Conference Room, Research Management Centre ( RMC )

:: DAY 1 :: 5 February 2013 :: Tuesday :: 24 Rabi' alAwwal 1434 A.H. ::

TIME	ACTIVITIES
8.00 am	Breakfast & Registration
8.15 am	Opening, Briefing & Grouping
8.45 am	<b>IIUM Philosophy, Vision &amp; Mission</b> <i>Tan Sri Prof Dr Mohd Kamal Hassan</i>
9.45 am	<b>IIUM: "Yesterday &amp; Today = Tomorrow"</b> <i>Mdm. Hafsa Mohd Yusoff / Mdm. Norhani Abu bakar</i>
10.45 am	Morning Refreshment
11.00 am	<b>Session with Corporate Communication Division</b> <i>Assoc. Prof. Dr. Baharuddin Aziz, Director CCD</i>
12.00 pm	<b>Managing Your Health &amp; Wellness</b> <i>Dr. Dinon Mohd, IIUM Chief Medical Officer</i>
1.00 pm	<i>Lunch</i> <i>Dzuhr Prayer</i>
2.00 pm	<b>Internationalisation: How Administrators Understand International Staff &amp; Student?</b> <i>Prof Dr Abdelziz Berghout / Br. Alpha Bundu</i>
3.00 pm	<b>Rights &amp; Responsibilities as IIUM Staff</b> <i>Sr. Wan Najihah Nurashikin</i> <i>Br. Anizam Ali</i> <i>Sr. Rusnani Din @ Yaakob</i> <i>Sr. Ozaliyati Omar</i> <i>Sr. Mazlilawati Murad (Moderator)</i>
5.00 pm	Refreshment & Disperse

# PROGRAMME SCHEDULE

## INDUCTION COURSE No. 1 / 2013 – IN CAMPUS ( P&M GROUP )

5 - 7 February 2013

Conference Room, Research Management Centre ( RMC )

:: DAY 2 :: 6 February 2013 :: Wednesday :: 25 Rabi' alAwwal 1434 A.H. ::

TIME	ACTIVITIES
8.00 am	Breakfast & Registration
8.15 am	<b>Session with Legal Unit</b> <i>Prof. Dr. Nik Ahmad Kamal Nik Mahmud/Br. Mohamad bin Mos</i>
9.15 am	<b>Are we safe and secured?</b> <i>Br. Hamdan Adnan, Director, Office of Security Management</i>
10.15 am	Morning Refreshment
10.30 am	<b>Managing Future Leaders of the Ummah</b> <i>Dean STADD / Br. Wan Mohd. Nasruddin Wan Abdullah</i> <i>Dean AMAD / Mdm. Haslina Shamsuddin</i> <i>Dean CPS / Mdm. Abazaimah Mohd Abbas</i> <i>Mdm. Martinelli Hashim(Moderator) / Br. Mohd. Khairulzain</i>
12.30 pm	Preparation for Group Presentation
1.00 pm	<b>Lunch</b> <i>Dzuhr Prayer</i>
2.00 pm	<b>IIUM IT Facilities &amp; Services</b> <i>Sr Nurmaliza Jumaat – ITD</i> <i>Br Nuruddin Razali – ODU, MSD</i>
3.00 pm	<b>Serve It Right (S.I.R)</b> <i>S.I.R. Learning Facilitators</i>
5.00 pm	Refreshment & Disperse

# PROGRAMME SCHEDULE

## INDUCTION COURSE No. 1 / 2013 – IN CAMPUS ( P&M GROUP )

5 - 7 February 2013

Conference Room, Research Management Centre ( RMC )

:: DAY 3 :: 7 February 2013 :: Thursday :: 26 Rabi' alAwwal 1434 A.H. ::

TIME	ACTIVITIES
8.00 am	Breakfast & Registration
8.15 am	<b>Managing Financial Resources of the University</b> <i>Mdm. Norhana Mohd Yunus</i>
9.15 am	<b>Career Development: From Now &amp; Beyond</b> <i>Mdm Fazidah Hj Bakhtiar</i>
10.15 am	Morning Refreshment
10.30 am	<b>IIUM Strategic Plan</b> <i>Prof Dr Mohamed Ridza Wahiddin</i>
12.30 pm	Lunch <i>Dzuhr Prayer</i>
2.00 pm	<b>Hala Tuju Negara</b>
3.00 pm	<b>Menjana Negara Sejahtera &amp; Bahagia</b>
4.00 pm	Induction Course Graduation Quiz Briefing on Induction Course - Out Campus Preparation for Group Presentation Refreshment & Disperse

NO.	NAME	JOB	GRADE	K/C/D/I/O
1	NOOR RAMAH BINTI JUMIRAN	Assistant Information System Officer	F29	Centre for Foundation Studies
2	NOORHASMIRA BINTI ABD RAHIM	Assistant Administrative Officer	N27	Centre for Foundation Studies
3	MOHD SUFIE BIN ABDUL RAZAK	Administrative Officer	N41	Centre for Foundation Studies
4	NOR ADILA BINTI ISMAIL	Assistant Medical Officer	U29	IIUM Health Centre
5	ROSHIDAH BINTI ABDUL WAHAB	Nurse	U29	IIUM Health Centre
6	NORZAILY BT. JASMI	Information System Officer	F41	Information Technology Division
7	UMI KALTHUM BINTI MOHD HANAPI	Information System Officer	F41	Information Technology Division
8	MOHD AZRIL BIN M. YUSOF	Science Officer	C41	Kulliyyah of Allied Health Science
9	NOR SYAHIZA BT. ABD. KADIR	Dietician	U41	Kulliyyah of Allied Health Science
10	NURULHUDA BINTI KASSIM	Dental Nurse	U29	Kulliyyah of Dentistry
11	SITI NORAINI BINTI ROSMAN	Dental Technologist	U29	Kulliyyah of Dentistry
12	NUR AIN BINTI MOHD SOM	Office Secretary	N27	Kulliyyah of Economics and Management Sciences
13	NUR ZAFIRAH BT. MOHD RODZI	Engineer	J41	Kulliyyah of Engineering
14	DR. RAFIDAH BT. ABD AZIZ	Medical Officer	UD47	Kulliyyah of Medicine
15	NAJIHAH BT. ENDUT @ ABDUL RAZAK	Assistant Administrative Officer	N27	Kulliyyah of Medicine
16	NURHAFIZAH BT. ZARUDIN	Nurse	U29	Kulliyyah of Medicine
17	NURUL ASHIKEN BT. ZAWAWI	Speech Therapist	U41	Kulliyyah of Medicine
18	SITI RASHIDAH BT. MOHD ZAIN	Audiologist	U41	Kulliyyah of Medicine
19	ZALINA BT. BAKAR	Medical Laboratory Technologist	U29	Kulliyyah of Medicine
20	MURAD BIN ARIFFIN	Medical Laboratory Technologist	U29	Kulliyyah of Medicine
21	ROBIATUN ADAWIAH BINTI SULONG	Medical Laboratory Technologist	U29	Kulliyyah of Medicine
22	SALINA BT. MOHAMMAD	Science Officer	C41	Kulliyyah of Medicine
23	SITI KHADIJAH BINTI MOHD BUSTAMAN	Psychology Officer	S41	Kulliyyah of Medicine
24	HUZAIFAH BIN JAAFAR	Assistant Science Officer	C27	Kulliyyah of Science
25	NAJIBAH BINTI ABU BAKAR	Librarian	S41	Library
26	JULIANA HANIM BT. KAMARULZAMAN	Administrative Officer	N41	Management Services Division
27	RAFIDAH BT. MOHD EBRAHIM	Administrative Officer	N41	Management Services Division
28	NOORAIHAN AFIQAH BT. AIRODDIN	Psychology Officer	S41	Office of the Campus Director
29	INTAN MAIZURA BINTI IBRAHIM	Assistant Information System Officer	F29	Office of the Campus Director, Kuantan Campus
30	NUR SYUHADA BT. MOHD MUNIR	Psychology Officer	S41	Student Affairs Division