



Basic Takaful Broking Handbook

Course Manual for Basic Certification Course
in Takaful Broking (BCCTB)

Compiled by
EZAMSHAH ISMAIL



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COURSE MANUAL FOR
BASIC CERTIFICATE COURSE IN
TAKAFUL BROKING (BCCTB)

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FOREWORD



All praise to Allah for with His blessings we managed to publish this manual and guideline on Takaful Broking which is essential in preparing oneself for the innovative and first of its kind certification by IBFIM and MITBA called the Basic Certificate Course in Takaful Broking (BCCTB).

This publication is a manifestation of IBFIM's close collaboration with the industry. Together with the Malaysian Insurance and Takaful Brokers Association (MITBA), and with the support of Bank Negara Malaysia, IBFIM set to venture into the offering of a qualification for the staff of the takaful broking firms.

It was a daunting task but the commitment of MITBA is commendable, and it helped IBFIM a lot. Looking at this endeavor as something precious to its members, staff and the sector, MITBA went out of the way to gather all takaful broking CEOs to go through the newly hatched program, after which all staff were made to sit for the same and ensure they eventually hold the qualification. Talking about leading by example, this is it!

The MITBA Secretariat, under Mrs Joan Francis able stewardship, and with MITBA's total commitment represented by its tireless and cheerful Training Committee head, YM Raja Zailan Putra bin Raja Dato' Seri Haji Azam, smoothen the effort. IBFIM is indebted too to MITBA's previous Chairman, En Mohamad Abdullah, and the present Chairman, Mr Alex Low Choon Hoong, for their support. We thank Ms Saw Kheng Lay too for her earlier commitment and to Puan Norlida Said for her role in the Examination and Results Committee.

Credit must be given to the experienced En Ezamshah Ismail, who has put in relentless effort in compiling this manual on Takaful Broking guidelines and conducting the program for some time.

May this publication be as functional to the aspiring candidates for the BCCTB as well as to those interested in Takaful Broking.

A handwritten signature in black ink, appearing to read 'Dato' Dr. Adnan Alias'. The signature is stylized with a large, prominent 'A' and 'D'.

Dato' Dr. Adnan Alias
Chief Executive Officer
IBFIM

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